

## **RSDSA SUPPORT GROUP GRANT PROGRAM**

## 1. PURPOSE AND USE OF GRANT

- A. Purpose
  - i. To offer financial assistance with the costs of establishing a new support group and facilitating an existing CRPS support group. This includes in person, social media, phone and virtual.
  - ii. To offer financial assistance and aid to CRPS support groups who wish to hold a advocacy or awareness event
- B. What is covered
  - i. The grant will assist with the costs of renting a space for meetings, postage costs related to the support group meetings or events, printing costs related to the meetings or events, office supplies deemed necessary.
  - ii. Permit costs for events and approved promotional materials
- C. What is not covered
  - i. Gas or transportation costs for meetings or event\*
  - ii. Cell phone costs or other devices
  - iii. Food and beverages unless approved for a advocacy or awareness event. May include funds for refreshments for special support group meeting

## 2. APPLYING FOR THE GRANT

- A. An application must be filled out completely
- B. Completed application may be mailed, emailed or faxed to RSDSA
- C. Existing support group and startup groups must be registered with RSDSA
- D. Allow 2-4 weeks from receipt of application at RSDSA for a response
- E. Not all grant application will be approved as submitted and may require alterations
- 3. GRANT PAYOUT
  - A. Approved grants will be paid out upon receiving receipts proving purchase or cost
  - B. Approval may be given for a payout before purchase
  - C. For any purchase or cost over \$100.00, RSDSA will pay the vendor directly
  - D. Funds needed to pay rent or fees etc. for the use of space for a CRPS support group meeting will be paid quarterly directly to the vendor.
  - E. All printed materials funded by this grant may require approval from RSDSA
  - F. RSDSA has final say over options of payout for this grant
  - G. If funds are raised at an event for a specific fund at RSDSA 10% of the funds raised will be applied to the support group fund.

\* RSDSA HAS THE RIGHT TO CHANGE THE DOLLAR AMOUNT OR OPTION AND HAS FINAL DECISION ON ALL GRANT APPLICATIONS AND MAY PAY OUT ONLY A PORTION OF THE ORIGINAL REQUEST.